



# Happy Anniversary

*IAAP on your  
70<sup>th</sup> and  
Johnson County  
Chapter on your  
37<sup>th</sup>*

hosted by  
Johnson County Chapter

April 3, 2012



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5:30 – 6:15

Networking /  
Meal / Ice Breaker

6:20 – 6:30

Welcome

6:30 – 7:30

“Effective/ Efficient  
Meetings” by Ruth  
Smith, CAP-OM

7:30 – 8:30

Business Session

# The A, B, C's of IAAP



# WELCOME

- Meeting Called to Order
- Introduction of Chapter / KS  
Division Board
- Introduction of Guests
- New Member Induction



# Anniversaries

# Birthdays

Name	Year	Name	Date
Loretta Zuniga	1999	Shelli Mundziak	April 1
Cindy Du Mortier	2010	Maat Manyatta	April 4
IAAP	1942	Cindy Du Mortier	April 27
Johnson County	1975		





# Effective and Efficient Meetings

*Ruth Smith, CAP-OM*

KS Division Treasurer



# BUSINESS SESSION

- **Officer Reports**
  - **Vice President** – Kathy Schmalz
- **Secretary** – Kimberly Rudolph , CAP  
–March Meeting Minutes Approval
- **Treasurer** – Katy McCourt, CAP-OM  
–March Bank Balances

## MARCH TREASURER REPORT

<b>Checking Account Beginning Balance</b>	<b>\$ 2,533.16</b>
March Receipts	814.15
March Disbursements	866.33
<b>Ending Balance</b>	<b>\$ 2,480.98</b>
<b>Savings Account Beginning Balance</b>	<b>\$ 2,271.13</b>
March Interest	0.11
<b>Ending Balance</b>	<b>\$ 2,271.24</b>

# COMMITTEE REPORTS

- **APW EVENT –**
  - Michele Bohnen, CAP-OM
- **CHARITABLE OPPORTUNITIES**
  - AVERY –**
    - Maat Manyatta, CAP
  - SUPPORT OUR SOLDIERS –**
    - Monica Lemmons
  - GERANIUM FUNDRAISER –**
    - Janet Harp





## **MS WALK –**

Mary Miller, CAP

## **MEMBERSHIP –**

Brenda Rinehart, CAP-OM

## **NOMINATION –**

Etta Karnaze

## **RESEARCH & EDUCATION -**

Karen Herrington, CAP



# OLD BUSINESS

- **Chapter of Excellence (CoE)**
  - We currently have completed all the criteria for CoE
- **Member of Excellence (MoE)**
  - As of today we have eight members who have informed me they are completing the criteria for MoE
- **KS Division LEAP Award**

# NEW BUSINESS

- **KS DIVISION INDIVIDUAL PROFESSIONAL DEVELOPMENT RECORD**
  - Report is due to Ceci by April 20<sup>th</sup>
- **KS DIVISION CHAPTER REPORT**
  - Needs to be turned in to Division by end of April
- **BUSINESS PLAN**
  - Needs to be turned in to Division by end of April



# NEW BUSINESS

- *Auto-Subscribe for eGroups now available*
- *IAAP & Certiport Special Offer for those interested in becoming MOS certified*
- *Fred Pryor special seminar deal*



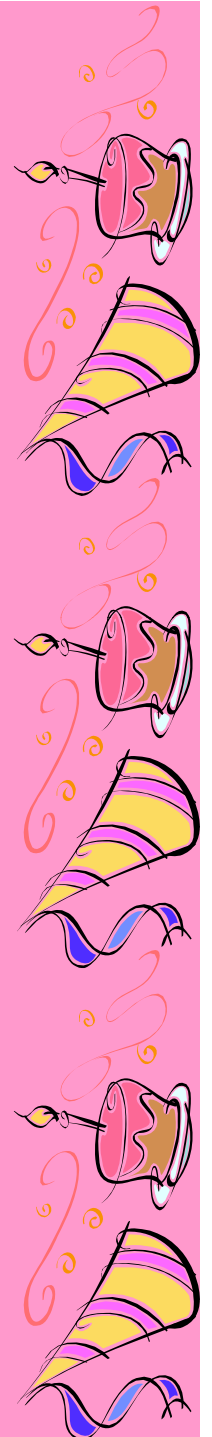
# UPCOMING EVENTS

- ***APW “Tea For You” joint event with  
KCK Sunflower Chapter***
  - April 28, 2012
  - KU MedWest on Renner Road in  
Shawnee
  - Cost \$10 for members and \$15 for non-  
members



# UPCOMING EVENTS

- **Kansas Division Annual Meeting (KDAM)**
  - June 1<sup>st</sup> – 3<sup>rd</sup>
  - Topeka, KS
  - More details to follow



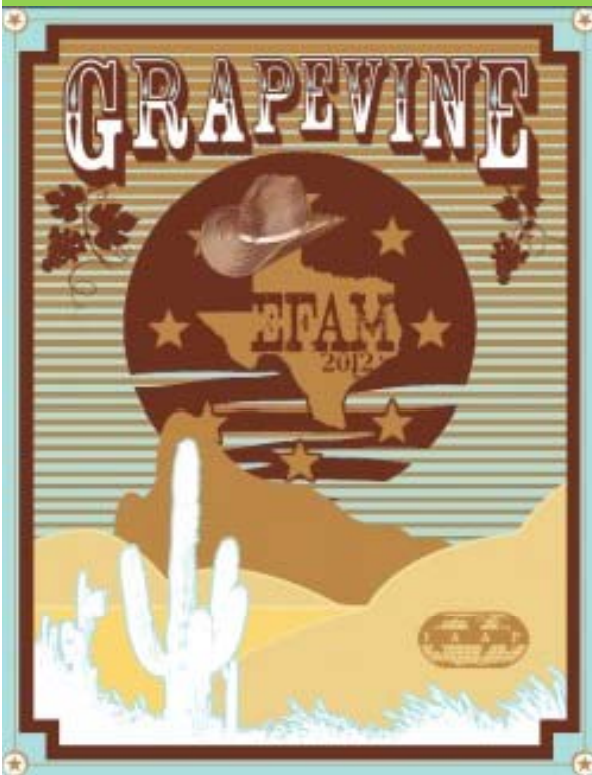
# UPCOMING EVENTS


- [Education Forum & Annual Meeting \(EFAM\) in Grapevine Texas](#) Registration *is now open*

– Early Bird Registration good till May 23

– July 21<sup>st</sup> thru July 25<sup>th</sup>

- Full Meeting Package includes Business Sessions, Keynote Speakers, Evening of Welcome, Sunday/Monday/Wednesday Educational Workshops, Office Expo and Banquet for \$530 per person (Early Bird pricing)



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- Good of the Order
  - Gift Bag Drawing
  - Adjournment

*Thank you for  
celebrating the 70<sup>th</sup>  
birthday of IAAP  
with us.*

*Our next event will be  
held on May 1, 2012,  
we hope you will join  
us then !!*